



Irish Immigration Center
59 Temple Place, Suite 1010
Boston, MA 02111
Tel (617) 542-1900
Fax (617) 338-6979
www.iicenter.org

Exchange Visitor Application Form

Instructions:

- 1) Fill out the application
- 2) Attach a typed statement of no more than 300 words in length stating your reasons for applying to the exchange program and the type of internship you are seeking
- 3) Supply a photocopy of all pages of your current valid passport
- 4) Attach a copy of your current CV or resume (Resume will be required by U.S. employers)
- 5) Attach a police certificate issued within the past 30 days from all of the countries in which you have lived since age 16
- 6) Have your academic institution send a certified copy of your academic transcript to the Irish Immigration Center, along with a letter confirming your full-time student status OR a certified copy of your degree or certificate.
- 7) Have a professor at your academic institution or an employer, past or present, send a letter of reference to the Irish Immigration Center
- 8) Include the non-refundable application deposit of US \$120 with your application. Acceptable payment methods are explained in the Exchange Visitor Application Process & Guidelines.

Biographical Information

Full Name (*exactly as it appears on your passport*): _____

Gender: M ___ F ___ Date of birth: ___ / ___ / ___ Place of birth: _____

Country of citizenship: _____ Country of legal permanent residence: _____

Permanent address (*must be outside of the US*): _____ Current address (*if different from permanent address*): _____

Telephone: _____ Email address: _____

Emergency contact information (*in your home country or the US*)

Name: _____ Relationship to you: _____

Address: _____

Telephone: _____ Email address: _____

Student Status

Please check one:

- I am currently enrolled as a full-time student at an accredited post-secondary academic institution
- I received a certificate or degree from an accredited post-secondary academic institution no more than 12 months before my program start date

Name & address of your academic institution: _____

Your major area of academic concentration: _____

Immigration Information

Dates of last entry to and exit from the United States, if any: _____

Purpose of any prior stay in the United States and visa status: _____

Have you ever been denied permission to enter the United States? Yes No

If you answered YES, please explain (dates, reason for refusal, and type of entry sought): _____

Checklist

Before signing below and submitting your application, please make sure you have done the following:

- ✓ Paid your non-refundable application deposit of US \$120. The remainder of the program fee (US \$1080) will be due upon your acceptance to the program. Acceptable payment methods are explained in the Exchange Visitor Application Process & Guidelines.
- ✓ Included your typed statement of no more than 300 words in length stating your reasons for applying to the exchange program and the type of internship experience you are seeking
- ✓ Included your current CV or resume
- ✓ Had your academic institution send a copy of your certified academic transcript, along with a letter confirming your full-time student status OR a certified copy of your degree or certificate, to the Irish Immigration Center
- ✓ Had a professor at your academic institution or employer, past or present, write and post a letter of reference to the Irish Immigration Center
- ✓ Included a copy of all pages in your current valid passport
- ✓ Include police certificate(s) issued within the past 30 days from all of the countries in which you have lived since age 16

Please make sure that you have filled your application out thoroughly and accurately before signing and dating below. If you have any questions you can contact Peggy Comfrey, Director of International Programs, at pcomfrey@iicenter.org or (001) 617-542-1900 ext 14. Once your application and documents are ready, you can send them to the Irish Immigration Center at:

Irish Immigration Center
International Programs
59 Temple Place, Suite 1010
Boston, MA 02111
USA

I certify that the information I have provided on this form is accurate and complete, and that all documents submitted with this application are authentic.

Signature: _____ Date: _____